



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner William “Bill” R. Altimus, President
Commissioner Joshua K. Williams, Vice President
Commissioner Stephen V. Callaway, Secretary-Treasurer
Commissioner Walter O. Bigby, Jr.
Commissioner Erica R. Bryant
Commissioner Sam N. Gregorio
Commissioner Roy L. Griggs
Commissioner James D. Hall
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: February 8, 2024

Re: Monday, February 12, 2024: Regular Board Meeting at 4:30 p.m.

The regularly scheduled Board Meeting is on **Monday, February 12, 2024, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. The agenda for the meeting is attached.

Thank you,
Eric

Attachment

CC: Mr. Ed Walsh and Ms. Sydney Krouse; Romph Pou – Public Relations
Ms. Courtney Baker; Courtney Baker & Associates, LLC
Mr. David Montgomery; Montgomery Agency Inc.
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO
Ms. Emily Mott; Red River Valley Association
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys
Caddo-Bossier Parishes Port Commission Staff

“This institution is an equal opportunity provider and employer.”

MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott



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CADDO BOSSIER PARISHES PORT COMMISSION

REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: **February 12, 2024**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- 1. CALL TO ORDER/OPENING REMARKS Bill Altimus
- 2. PLEDGE OF ALLEGIANCE Josh Williams
- 3. ROLL CALL Eric England
- 4. PUBLIC COMMENT ON AGENDA ITEMS Bill Altimus

UNFINISHED BUSINESS:

- 5. REGULAR BOARD MEETING MINUTES OF JANUARY 8, 2024 Judge Callaway
- 6. DECEMBER 2023 FINANCIALS Judge Callaway

NEW BUSINESS:

- 7. **RESOLUTION NO. 1 OF 2024** – A RESOLUTION TO APPROVE THE COMPLETED SYSTEMS SURVEY AND COMPLIANCE QUESTIONNAIRE REQUIRED BY THE LOUISIANA LEGISLATIVE AUDITOR, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 8. **RESOLUTION NO. 2 OF 2024** – A RESOLUTION AUTHORIZING THE EXECUTIVE PORT DIRECTOR TO EXECUTE AN ACT OF DONATION WITH THE RED RIVER VALLEY HISTORICAL RAILROAD SOCIETY, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. Eric England
- 9. **APPROVAL OF FISCAL AGENT** Eric England
- 10. **COMMITTEE ASSIGNMENT REPORT** Bill Altimus
- 11. **PORT DIRECTOR’S REPORT** Eric England
- 12. **ADJOURN** Bill Altimus

UPCOMING MEETING:

Monday, March 18, 2024:

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director; Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115; Main Telephone: (318) 524-2272

Agenda Posted: February 8, 2024 at 4:00 p.m.: In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance required.

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MEMBERS: Bill Altimus, President; Joshua K. Williams, Vice President; Judge Stephen V. Callaway (Ret.), Secretary Treasurer; Walter O. Bigby Jr.; Erica R. Bryant; Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott